

Facility Worker

Part Time / Permanent

Wage DOE \$20/Hr

PRIMARY OBJECTIVE OF POSITION: This position is with a history museum in a newly renovated concrete and quartz building plus nine historic wood frame buildings. This position is responsible for performing manual and semi-skilled tasks in the maintenance of these historic buildings. Work varies, requiring individual judgment within prescribed standards and procedures. This position is ideal for anyone who thrives on multi-tasking and variety of projects in a positive work environment.

ESSENTIAL JOB FUNCTIONS: Work frequently requires indoor and outdoor environments and involves physical work requiring lifting (up to 75#), sitting, crawling, bending, stooping, crouching, kneeling, and climbing; must possess, or have the ability to obtain, a valid South Dakota driver's license.

Knowledge of Or Experience in the following areas:

- **Carpentry Skills:** Basic carpentry skills are a must to build signs, approaches to buildings, and exhibit/display needs in addition to maintaining existing operations components.
- **Mechanical, Electrical, and Plumbing Maintenance:** Be able to maintain all MEP systems and conduct basic repairs when needed.
- **Grounds Keeping:** Performs duties of basic operations of equipment including dump truck (CDL not required) and hand tools as assigned, including chain saws, weed trimmers, mowers, bench grinders, etc.; assists in maintenance or repairs of buildings and grounds; assists in snow removal operations; clean grounds, and remove litter. Basic equipment maintenance and landscaping.

Position Expectations:

- Willing to work flexible hours and days
- May perform work in other departments as needed such as setting up tables and chairs for an event or cleaning up after an event
- Prepare and complete daily log of activities
- Work requires care and use of proper safety equipment and following established safety procedures to prevent injury. Clean work environments a must.
- Supervise volunteer workers in various activities and seasonally
- Must be organized, reliable, and self-motivated.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENT: Graduation from High School or GED Certificate. At least 2 years of experience preferred.

Interested applicants may submit a full resume to director@meadbuilding.org.